

Hanoi, 3rd June, 2020

**NOTICE OF THE 2020 ANNUAL GENERAL MEETING OF SHAREHOLDERS
BIDV INSURANCE CORPORATION**

To: Our Valued Shareholder

BIDV Insurance Corporation (BIC) hereby gives you notice of the 2020 Annual General Meeting of Shareholders:

1. Time and venue of the Annual General Meeting of Shareholders of BIC (“the meeting”):

- Time: **2pm, June 24th, 2020** (Welcome and Registration from 1:15 pm)
- Venue: 21st floor, Tower A, Vincom Center, 191 Ba Trieu Str., Hai Ba Trung District, Hanoi

2. Participants:

- All eligible shareholders listed as BIC shareholders as on **May 29th, 2020** and invited guests.
- If a shareholder is unable to attend the meeting in person, the shareholder may authorize a proxy to participate on behalf of the shareholder using the attached authorization form. The Authorization Form must be signed by the shareholder and sealed (for corporate shareholders).

3. Content:

- Report on business results in 2019 and business plan in 2020;
- Approval of financial statements 2019
- Report on operation of Board of Directors 2019 and Objectives and plan of 2020
- Report on operation of Board of Supervisors 2019 and Objectives and plan of 2020; Report on appraisal of 2019 Financial Statements;
- Allocation of after-tax profit and dividend payment in 2019, plan of 2020;
- Report on salary and allowance for BOD and BOS members 2019 and plan of 2020;
- Report on head office relocation;
- Approval of the new Corporate governance regulations;
- Election of members of the Board of Directors and the Board of Supervisors for new term;
- Approval of the amendment of Clause 3, Article 2 of the address of BIC's registered office in the Charter and authorize the Board of Directors to issue the amended Charter for this content after completing the relocation of the head office;



- Other contents under the authority of the General Meeting of Shareholders (if any)

4. Documents, authorization and attendance:

- Shareholders can download the proxy authorization form as well as documents of the meeting from June 11th, 2020 at www.bic.vn or directly receive hard copies at BIC's Head Office.
- If you have any comment regarding meeting related documents you may inform the Financial Investment Division of BIC in writing prior to 19th June, 2020.
- Please register attendance (shareholders directly attending or authorized proxy) via phone/mail/email/fax with authorization form (if shareholder authorizes a proxy to attend the meeting) before June 24th, 2020 to:
 - + Financial Investment Division - BIDV Insurance Corporation.
 - + Address: 16th floor, Tower A, Vincom Center, 191 Ba Trieu Str., Hai Ba Trung District, Ha Noi.
 - + Telephone: 024-22200282 (ext.: 311) / Fax: 024-22200281 / Email: phuongnvl.bic@bidv.com.vn

ON BEHALF OF BOARD OF DIRECTORS
CHAIRMAN



Tran Xuan Hoang

(*) Note: Please carry your identity card/passport along with Notice of the meeting when you attend the meeting. Authorized proxies are required to bring Notice of Invitation, Signed Proxy Authorization Form and Identity Card / Passport (original).